



Marine Department

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Submission Requirements:

- ACORD Workers' Compensation Application
Minimum 4 years and currently valued Loss Runs
Description of operations
MEL Application

MEL Application

1. Full Name of Insured:
2. Physical Address: Street City State Zip
3. Insured Email Address:
4. Telephone: Fax:
5. How many years has Insured been in operation?
6. Full details of Insured's overwater operations?
7. Total number of employees: Total gross annual payroll: \$
8. Total number of employees exposed overwater per annum:
9. Total payroll for employees exposed overwater:
10. Maximum number of employees exposed overwater at any one time:
11. Gross payroll split for last 12 months: Jones Act: \$ L.S.H.W.A.: \$ W.C.: \$
12. Gross split for next 12 months: Jones Act: \$ L.S.H.W.A.: \$ W.C.: \$

(Underwriters reserve the right to audit the Insured's accounts at any time, at Underwriters' expense)

13. Does the Insured engage in any diving operations? Yes No
If yes: # of divers exposed at any one time
And, # of tenders exposed at any one time
Do tenders dive? Yes No
14. Does the Insured own and/or operate any \*watercraft? Yes No

Please provide full details: \_\_\_\_\_

15. Do/will employees work on or from or have any connection with \*watercraft during the policy period?  Yes  No

16. Is watercraft work done dockside and/or in Insured's yard only?  Yes  No

17. If shipbuilding/ship repair do employees do trial trips?  Yes  No

If so, how often and time involved per annum: \_\_\_\_\_

18. If employees work on or from or have any connection with watercraft away from dockside, does any one employee spend more than 25% of his/her time working on or from or in connection with watercraft?  Yes  No

19. Does/will the Insured have jobs of short duration overwater?  Yes  No

If so, please provide the maximum percentage of time during the job that any one employee will be working on or from the or in connection with the watercraft: \_\_\_\_\_%

20. Do/will employees keep any of their tools or equipment on watercraft?  Yes  No

21. Full 5 year death/injury/illness record including any reserves (including any claim/incident arising Overwater reported to Workers' Compensation and/or L.S.H.W.A. Insurers), use separate sheet necessary:

22. Present Insurers:

Limits carried	\$
Expiring Date	
Premium Charged	\$
Limit Required	\$1,000,000

\*Note: The definition of a watercraft includes any vessel or special structure other than a fixed, permanent platform, which is capable of navigation either under its own power or being towed. Jack-ups, semi-submersibles and/or other barges are deemed to be watercraft for the purpose of the above questions.

**IMPORTANT:**

THIS QUESTIONNAIRE IS TO BE COMPLETED AND SIGNED BY THE INSURED AND WILL FORM PART OF THE MARITIME EMPLOYER'S LIABILITY POLICY ISSUED. THE PREMIUM CHARGED AND THE CONDITIONS OF THIS POLICY ARE BASED UPON THE INFORMATION PROVIDED IN THIS QUESTIONNAIRE. ANY OPERATIONAL AND/OR PHYSICAL CHANGES IN THE NATURE OF THE INSURED'S OVERWATER OPERATION DURING THE POLICY PERIOD WHICH MATERIALLY CHANGES OR ALTERS IN ANY WAY THE INFORMATION CONTAINED IN THIS QUESTIONNAIRE MUST IMMEDIATELY BE ADVISED TO UNDERWRITERS. ANY CHANGES ADVISED WILL BE ASSESSED BY UNDERWRITERS TO ENABLE THEM TO DECIDE WHETHER THEY ARE PREPARED TO CONTINUE TO PROVIDE THIS COVERAGE AND AT WHAT TERMS. FAILURE TO COMPLY WITH THIS REQUIREMENT WILL VOID THE POLICY.

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

PRINT NAME \_\_\_\_\_

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